

Decision by Portfolio Holder



Report reference: AED-001-2018/19
Date of report: 03-December-2018

**Epping Forest
District Council**

Portfolio: Asset Management and Economic Development
Author: Allan Knapp/Richard Spencer (Ext 4059) Democratic Services: J Leither
Subject: Request to wave Procurement Rules related to installation of new 800kVA substation at North Weald Airfield at a cost of £70,000 plus VAT

Decision:

To appoint Maintech Power to install a new 800kVA substation at North Weald Airfield at a cost of £70,000 plus VAT without undertaking a procurement process.

ADVISORY NOTICE: <i>A Portfolio Holder may not take a decision on a matter on which he/she has declared a Pecuniary interest. A Portfolio Holder with a non-pecuniary interest must declare that interest when exercising delegated powers.</i>	
I have read and approve/ do not approve (delete as appropriate) the above decision:	
Comments/further action required:	
Signed: Councillor A Grigg	Date: 4 th December 2018
<i>Non-pecuniary interest declared by Portfolio Holder/ conflict of non-pecuniary interest declared by any other consulted Cabinet Member:</i> None	<i>Dispensation granted by Standards Committee:</i> Yes/No or n/a N/A
Office use only: Call-in period begins: 4 th December 2018	Expiry of Call-in period: 10 th December 2018

***After completion, one copy of this pro forma should be returned to
Democratic Services IMMEDIATELY***

Reason for decision:

The proposed contractor knows the High Voltage network at the airfield well due to their historic involvement. Much of the equipment is ageing and their knowledge will minimise the potential for errors or disruption to supply occurring during the works. Any disruption could have significant implications to existing tenants and their ability to operate, such as with the Air Ambulance (EHAAT).

Options considered and rejected:

Other High Voltage contractors are available and could be awarded the works through the conventional specification and tendering process. However, on this occasion it would be in the Council's interests to directly appoint the proposed contractor as they have worked on and

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maintained the High Voltage network at the airfield for several years with extensive knowledge of the ageing equipment.

Directly appointing the preferred contractor will improve the speed and efficiency of the works and any potential disruption to the existing tenants on the site will be minimised.

The works are connected to the electrical supply that feeds the Air Ambulance (EHAAT). Whilst the works should not affect the supply to the Air Ambulance building, knowledge of the High Voltage installation will minimise the potential for any errors installation

Background Report:

A new 25 year lease has been signed with the National Police Air Service, under which EFDC has an obligation to provide a new sub-station to supply electricity to their premises. NPAS have agreed to pay for one third of the total cost.

Terms have also been agreed (but not yet documented) with Essex & Herts Air Ambulance Trust for a new 25 year lease, under which they have also agreed to pay for one third of the cost in return for use of the sub-station.

The remaining third would be funded by EFDC and even after supplying the required capacity to NPAS and the EHAAT the sub-station will have sufficient remaining capacity to provide the necessary electrical supply for the future development of the commercial side of the airfield. A copy of the quotation is attached.

Resource Implications:

Legal and Governance Implications:

The decision involves a waiver of the Procurement Rules, which normally requires a minimum of three contractors to be invited to tender where the Total Contract Value is between £50,001-£250,000.

Safer, Cleaner and Greener Implications:

None

Consultation Undertaken:

Background Papers:

None

Impact Assessments:

None

Risk Management:

None

Key Decision Reference (Y/N): N

Equality Analysis:

The Equality Act 2010 requires that the Public Sector Equality Duty is actively applied in decision-making. This means that the equality information provided to accompany this report is essential reading for all members involved in the consideration of this report. The equality information is provided at Appendix 1 to the report.